



SRI LANKA INSTITUTE OF
ARCHITECTS LAW, No. 1 OF 1976
OF
THE NATIONAL STATE ASSEMBLY

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Sri Lanka Institute of Architects
Law, No. 1 of 1976

L.D.—O. 71/76.

A LAW TO INCORPORATE THE SRI LANKA INSTITUTE OF
ARCHITECTS.

WHEREAS an Institute called and known as "The Ceylon Institute of Architects", was established in the year One Thousand Nine Hundred and Fifty-seven for the advancement of the study and practice of architecture and kindred subjects, to organize and control architectural education, to support, protect and maintain the status and interests of the Architectural profession, and for other objects, allied, incidental and conducive thereto and for the purpose of effectually carrying out and transacting all matters connected with the said Institute according to the regulations agreed to by its members:

Preamble.

AND WHEREAS the said Institute has applied to be incorporated in order to enable it more effectively to carry out and fulfil the several objects and purposes for which it was established, and it is for the public advantage to grant such application:

BE it enacted by the National State Assembly of the Republic of Sri Lanka as follows:—

1. This Law may be cited as the Sri Lanka Institute of Architects Law, No. 1 of 1976.

Short title.

2. From and after the date of commencement of this Law, all persons as now are Fellows and Associates of the Ceylon Institute of Architects or shall hereafter be admitted as corporate members of the Sri Lanka Institute of Architects hereby constituted and incorporated, shall be (so long as they continue to be corporate members of the said Institute) members of and form a body corporate (hereinafter referred to as "the Institute"), with perpetual succession and a common seal, under the name of "The Sri Lanka Institute of Architects", and by that name the Institute shall and may sue and be sued. The Institute shall have full power and authority to have and use such seal, and alter, break and renew the same from time to time at its discretion, and shall have power to do all other acts and things incidental to or appertaining to a body corporate.

Incorporation
of the
Institute.

General
objects
of the
Institute.

3. The general objects for which the Institute is constituted are hereby declared to be:—

- (a) to promote and advance the study, practice and application of, and research in, architecture and its kindred subjects and the arts and sciences connected therewith;
- (b) to organize, supervise and control the admission and the professional education and training of persons desiring to qualify as architects, to prescribe or approve courses of study for the qualifying examinations for membership of the Institute, and to conduct or provide for the conduct of such courses and examinations;
- (c) to prescribe the qualifications and disqualifications for membership of the Institute, and the standards of professional conduct for members of the Institute and to secure the maintenance thereof;
- (d) to protect and promote the interests, status, welfare, rights and privileges of the profession of architects in Sri Lanka, and the interests of the public in relation to that profession, and of persons desiring to qualify as architects;
- (e) to establish, regulate and maintain libraries and pension, provident fund and benefit schemes for the benefit of members, officers and servants and their dependents, and to grant assistance financial or otherwise to societies of students;
- (f) to do all such acts and things as are necessary for, or incidental or conducive to, the attainment of the above objects.

Powers of
the Institute.

4. The Institute shall have the power—

- (a) to acquire, hold, take or give on lease or hire, mortgage, pledge, sell and exchange, or otherwise alienate, encumber or dispose of, any immovable or movable property for the purposes of the Institute;
- (b) to enter into and perform or carry out, whether directly or through any officer or agent authorized in that behalf by the Institute, all such contracts or agreements as may be necessary for the attainment of the objects or the exercise of the powers of the Institute;

- (c) to invest its funds, and to maintain current, deposit and savings accounts in any bank or banks;
- (d) to advance or lend, and to borrow, money for the purposes of the Institute in such manner and upon such security as the Institute may think fit;
- (e) to levy fees, subscriptions and contributions in respect of membership, admission to membership, and admission to courses and examinations conducted by the Institute;
- (f) to prescribe the terms and conditions of, and to supervise, control and regulate the engagement, training, transfer and dismissal of persons desiring to qualify as architects;
- (g) to appoint, employ, transfer, dismiss and take other disciplinary action against officers and servants and to prescribe their terms and conditions of service;
- (h) generally, to do all such acts and things as are necessary for, or incidental or conducive to, the carrying out or the attainment of the objects of the Institute.

5. (1) The administration and management of the affairs of the Institute shall be vested in a Council which shall perform the functions and duties and may exercise the powers of the Institute under this Law.

Council of
the Institute.

(2) The Council shall consist of a President, Senior Vice-President, Vice-President, the immediate Past President, Honorary Secretary, Honorary Assistant Secretary, Honorary Treasurer, Honorary Assistant Treasurer, and such other number of members, not less than six and not more than eleven elected or appointed in accordance with the regulations of the Institute. The Council may by regulation provide for the election or appointment, from among the non-corporate members of the Institute, of not more than three other persons as members of the Council, to represent such non-corporate members or any class thereof, with such rights and privileges as may be prescribed.

(3) Notwithstanding anything to the contrary in the preceding provisions of this section, the first Council shall consist of the persons who were, on the date of commencement of this Law, the members of the Council of the Ceylon Institute of Architects.

(4) No act or proceeding of the Institute or of the Council shall be or shall be deemed to be invalid by reason only of the existence of any vacancy in the Council or any defect in the election or appointment of any member of the Council.

Power to
make
regulations.

6. (1) The Council may make regulations for the purpose of carrying out or giving effect to the principles and provisions of this Law, and in respect of any matter required by this Law to be prescribed or in respect of which regulations are authorized or required by this Law to be made, and may from time to time amend, add to, replace or repeal any such regulation.

(2) Without prejudice to the generality of the powers conferred by the provisions of the preceding subsection, the Council may make regulations in respect of—

- (i) the term of office of the Council, eligibility for and the mode of election or appointment thereto, the resignation or vacation of office and the filling of casual vacancies, the delegation of the powers and functions of the Council and the appointment of Committees and Boards, the Annual Report of the Council, and the adoption and use of the Common Seal;
- (ii) the rights, powers, functions and duties of the officers of the Council;
- (iii) the summoning and holding of meetings of the Council, the Annual General Meeting, other General Meetings and Special General Meetings of the members of the Institute, the times, places, notice and agenda of such meetings, the quorum thereof and the conduct of business thereat;
- (iv) the management of the property of the Institute and the custody of its funds;
- (v) the formulation of a Code of Professional Conduct;
- (vi) the procedure of disciplinary inquiries, including the form of complaints, the appointment of Disciplinary Committees and the provision of legal assistance thereto, the framing of charges, the furnishing of explanations in reply, the issue of notices, the rights of parties to legal representations, the rules of

evidence applicable thereto, the maintenance of the record of the proceedings thereat, and the form and content of the reports of Disciplinary Committees.

(3) Such regulations, or the amendment, addition, replacement or repeal thereof or thereto, shall not be valid, unless approved at a general meeting of the members of the Institute by a two-thirds majority of the corporate members present and voting, held in accordance with the provisions of the regulations for the time being in force, and shall come into operation on the date of their publication in the *Gazette*.

(4) Notwithstanding anything to the contrary in the preceding provisions of this section, the regulations contained in the Schedule hereto shall be, and shall be deemed for all purposes to be, the regulations of the Institute, and may be amended, added to, replaced or repealed as if they were regulations made under and in accordance with the preceding provisions of this section.

7. (1) The corporate members of the Institute shall consist of Fellows and Associates:

Membership
of the
Institute.

Provided, however, that the Council may admit as non-corporate members (not having the right to vote of such classes and with such rights, privileges and obligations as may be prescribed) persons not eligible for corporate membership of the Institute.

(2) Regulations may be made in respect of the qualifications and disqualifications (in addition to those prescribed by section 8 (1) of this Law) for membership; the mode of application for and admission to membership, the form and issue of certificates of membership, the maintenance of a register of members, the amounts and mode of payment of entrance fees, subscriptions, and contributions, and of any additional fees to be paid by practising members, the waiver and the reduction and the effect of non-payment thereof, the rights, privileges and duties of members, and the conditions of membership, including resignation and re-admission.

(3) Notwithstanding anything to the contrary in the preceding provisions of this section; all persons who were members of the Ceylon Institute of Architects immediately prior to the date of commencement of this Law shall be and shall be deemed for all

purposes to be members of the same class or category, as the case may be, of the Institute, and shall continue so to be subject to the provisions of this Law and the regulations made hereunder.

Disqualifi-
cation for
membership
and discipli-
nary powers
and procedure.

8. (1) No person shall be admitted as a member of the Institute—

(a) if he has been adjudged by a competent court, whether in Sri Lanka or elsewhere, to be of unsound mind;

(b) if having been adjudged an insolvent or bankrupt by a competent court, whether in Sri Lanka or elsewhere, he has not been granted by such court a certificate to the effect that his insolvency or bankruptcy has arisen wholly or partly from unavoidable losses or misfortune; or

(c) if he has been convicted by a competent court, whether in Sri Lanka or elsewhere, of any offence as shall be prescribed by regulation or of any offence involving moral turpitude and punishable with imprisonment or similar punishment, and has not been granted a free pardon.

(2) The Council shall disenrol any member who becomes subject to any of the disqualifications specified in paragraphs (a), (b) and (c) of subsection (1) of this section:

Provided, however, that the Council may in its discretion re-admit such person if he ceases to be subject to such disqualification, or if in its opinion he has redeemed his character and is fit to practise the profession of an architect.

(3) The Council shall disenrol any member who in its opinion has been guilty of professional misconduct:

Provided, however, that the Council may, in lieu of disenrolment, reprimand such member or suspend him from membership for such period not exceeding one year as the Council may consider just and equitable in all the circumstances; and provided, further that the Council may in its discretion re-admit such person if in its opinion he has redeemed his character and is fit to practise the profession of an architect.

(4) The Council shall not disenrol, suspend from membership, or reprimand any member under the preceding provisions of this section, unless a Disciplinary Committee appointed by the Council has, after inquiry, made a report to the Council that such member has become subject to any of the aforesaid disqualifications or has been guilty of professional misconduct.

(5) (a) Where a Disciplinary Committee appointed by the Council is of the opinion that the evidence of any person or the production by any person of any document would be relevant to or necessary for such inquiry, it shall have the power by a notice in writing to require such person to attend at such time and place as shall be specified in such notice, in order to give evidence or to produce such document.

(b) A Disciplinary Committee appointed by the Council shall have power to administer oaths and affirmations to all persons who are required to give evidence before such Committee, and any person who wilfully gives false evidence upon oath or affirmation shall be guilty of an offence under this Law.

(c) Any person who, having been served with a notice under paragraph (a) of this subsection, fails or refuses without reasonable cause to attend or to give evidence or to answer any question or to produce any document referred to in such notice or to be sworn or affirmed, shall be guilty of an offence under this Law:

Provided, however, that such failure or refusal to attend or to give evidence or to answer any question or to produce any document or to be sworn or affirmed, shall not be an offence where such person is under or by virtue of the provisions of any written law, including the Evidence Ordinance, required or permitted to refrain from attending or giving evidence or answering such questions or producing such document or being sworn or affirmed.

(6) (a) The member in respect of whom a Disciplinary Committee has made such a report, may appeal against such report, or against the decision of the Council consequent upon such report, to the Supreme Court.

(b) Every such appeal shall be made by a petition in writing bearing a stamp of ten rupees, setting out the matters of law relied upon, and naming the Institute as the Respondent thereto, shall be lodged in the Registry of the Supreme Court within twenty-one days of the date of communication of the decision of the Council, and shall be heard and determined by the Supreme Court after such inquiry as it may deem necessary.

Code of
Professional
Conduct.

9. (a) The Council shall have power by regulation from time to time to prescribe, and to amend, add to, replace or repeal, a Code of Professional Conduct.

(b) Pending the making of regulations under this section, for the purposes of this Law, "professional misconduct" means any act or omission contrary to the Code of Professional Conduct of the Ceylon Institute of Architects for the time being in force.

(c) The Council shall by regulation prescribe a Code of Professional Conduct within a period of six months after the commencement of this Law; the provisions of section 6 (3) shall not apply thereto. Such Code shall come into operation on the date of the publication in the *Gazette* or on such subsequent date as may be specified therein.

Officers and
servants of
the Institute.

10. The Council may appoint a Secretary and such other officers and servants as it may deem necessary.

Financial
provisions.

11. (1) The Council shall cause to be kept proper books of account with respect to all sums of money received and expended by the Institute and the matters in respect of which such receipts and expenditure take place, and the assets and liabilities of the Institute, and all other matters necessary for showing the true state and condition of the funds of the Institute.

(2) The accounts of the Institute shall be subject to audit by a person or a firm qualified to practise as a Chartered Accountant in Sri Lanka, who shall be

appointed for the purpose in each year by the Council. The provisions of section 132 of the Companies Ordinance shall apply to such auditor or auditors as if the words "the Institute" were therein substituted for the words "the company" and "a company", and the words "members and officers of the Council" for the words "directors and officers of the company".

(3) The Annual Report of the Council shall include the statement of accounts for the period of twelve months ending on the 31st day of December of that year, the balance sheet as at that date and the auditor's report thereon.

12. (1) Every corporate member of the Institute shall be entitled to take and use the title "Chartered Architect". A Fellow shall also be entitled to use after his name the initials "F.I.A. (Sri Lanka)", and an Associate the initials "A.I.A. (Sri Lanka)".

Use of
titles.

(2) Any firm of Architects, each of the partners of which is a corporate member of the Institute, shall be entitled to take and use the title "Chartered Architects".

(3) Where one or more of the partners of a firm are corporate members of the Institute, the Council may permit such firm to take and use the title "Chartered Architect" or "Chartered Architects", as the case may be, as part of the description of such firm, provided that the remaining partners are members of other professions.

(4) Save as aforesaid, no person or body of persons shall take or use the title "Chartered Architect" or "Chartered Architects" or the initials "F.I.A. (Sri Lanka)", or "A.I.A. (Sri Lanka)", or use the same as the name or part of the name in any book, journal or other publication, dealing with architecture, design or the practice of architecture or the profession of architecture.

Offences
and
penalties.

14. (1) Any person who contravenes any provision of this Law shall be guilty of an offence under this Law.

(2) Any person who is guilty of an offence under this Law shall be liable, on conviction after trial before a Magistrate, to imprisonment of either description for a term not exceeding six months or to a fine not exceeding one thousand rupees or to both such imprisonment and fine.

(3) No prosecution for any offence under this Law shall be instituted except by a member or officer of the Council authorized in writing for the purpose by the Council.

Saving of
the rights
of the
Republic and
others.

15. Nothing in this Law contained shall prejudice or affect the rights of the Republic or of any body politic or corporate or of any other persons, except such as are mentioned in this Law and those claiming by, from or under them.

SCHEDULE

REGULATIONS

Corporate
Members
Associates.

1. (a) The Council shall admit as an Associate of the Institute any person who has passed either the qualifying examinations therefor prescribed by the Second Schedule to these regulations or any other examination or examinations which the Council has, by a resolution passed by a two-thirds majority, accepted as being equivalent thereto. The Council may after consultation with or upon the recommendation of the Minister, accept a qualification or qualifications granted by any foreign University, Institute or national body of Architects as entitling the holder thereof to apply for Associate Membership of the Institute.

Fellows.

(b) The Council shall admit as a Fellow of the Institute any such person who has been an Associate of the Institute for over ten years and who has been engaged for at least ten successive years in a position of responsibility in the practice of architecture.

Non-Corporate
Members

2. (a) Non-Corporate Members of the Institute shall consist of Honorary, Registered and Student Members, and Subscribers.

Honorary
Members.

(b) The Council may admit as an Honorary Member any person who holds or has held high office in the State, or who has rendered valuable service to the Institute or the profession; provided however that the Council shall not admit more than one Honorary Member in each year and that the total number of Honorary Members shall not exceed ten at any time.

Registered
Members.

(c) The Council shall admit as a Registered Member any person who has passed the qualifying examinations therefor prescribed by the Second Schedule to these Regulations and who has been engaged in a position of responsibility for at least ten

successive years in the practice of architecture in an Architect's firm or in a Government Department which the Council has accepted as being equivalent thereto.

(d) The Council shall admit as a Student Member any person who possesses the qualifications therefor prescribed by the Second Schedule to these Regulations or any other qualifications which the Council has accepted as being equivalent thereto.

Student
Members.

(e) The Council may admit as a Subscriber any person or body of persons connected with or interested in the profession or study of architecture.

Subscribers.

3. (a) An application for admission to any class of membership shall be on the form prescribed from time to time by the Council, and shall not be entertained by the Council unless sponsored by three Corporate Members of whom one at least shall be a Fellow and in the case of an application for admission as a Fellow, by three Fellows. Admission to membership shall be after such investigation into eligibility and qualifications as the Council may consider necessary in each case.

Application
for Member-
ship and
Register of
Members.

(b) The Council shall maintain a Register of Members.

4. The Council shall issue to every Member a Certificate of Membership under the common seal of the Institute in such form and design as may be prescribed from time to time by the Council. Such Certificate shall remain the property of the Institute and shall be returned to the Council within seven days of the holder ceasing to be a Member, otherwise than on death.

Certificates
of Membership.

5. A person shall cease to be a Member if by letter addressed to the Honorary Secretary he intimates his desire to resign his membership, paying up all arrears of subscriptions and fees.

Resignation.

6. A person who has ceased to be a Member by resignation may be re-admitted to membership by the Council.

Re-admission.

7. (a) The amounts of entrance fees, annual subscriptions and other fees shall be as laid down in the First Schedule to these Regulations.

Fees and
Subscriptions.

(b) A person whom the Council decides to admit to membership shall pay his entrance fee and annual subscription for that year within two months of the date of such decision. If not so paid, such person shall be deemed never to have been a Member, unless the Council extends the time for payment.

(c) The annual subscriptions and any annual fee payable by a Member shall be paid before the commencement of that year. If not paid by the 1st day of March of that year, the Honorary Treasurer shall send such Member a reminder. If not paid by the 1st day of June of that year, the Honorary Treasurer shall send such Member a notice by registered post, and if all arrears are not paid within one month of such notice, such Member shall cease to be a Member. The Council shall re-admit such person to membership, if satisfied that there was reasonable cause for such default, upon payment of all arrears and all subscriptions and fees that would have been payable had such person continued to be a Member up to the date of such re-admission.

(d) The Council may by resolution waive the whole or any part of the annual subscription of any Member who is unable, by reason of advanced age, illness, disability or other sufficient cause, to practise his profession or engage in any gainful employment.

Office-bearers.

8. (a) Only Fellows shall be eligible for the offices of President, Senior Vice-President and Vice-President.

Vice-President.

(b) Only a Member who has served on the Council for at least one year shall be eligible for election as Vice-President. A member may not hold the office of Vice-President for more than two successive years but may be re-elected to such office after the lapse of one year.

Senior Vice-President.

(c) Only a Member who has served on the Council for at least two years shall be eligible for election as Senior Vice-President. A Member may not hold the office of Senior Vice-President for two successive years, but may be re-elected to such office after the lapse of one year.

President.

(d) The President shall be the person who held office as Senior Vice-President at the conclusion of the preceding year. A Member may not hold the office of President for two successive years, but may be re-elected to such office after the lapse of two years.

Immediate Past President.

(e) The immediate Past President shall be the person who held office as President at the conclusion of the preceding year.

Honorary Secretary, Assistant Secretary, Treasurer, Assistant Treasurer.

9. Only a Fellow or Associate who has served on the Council for at least one year shall be eligible for election as Honorary Secretary, Honorary Assistant Secretary, Honorary Treasurer and Honorary Assistant Treasurer. A Member may not hold any one of these offices for more than two successive years, but may be re-elected thereto after the lapse of one year.

Chairman of the Board of Architectural Education.

10. (a) Only a Fellow shall be eligible for election as Chairman of the Board of Architectural Education. A Member may not hold that office for more than two successive years, but may be re-elected to such office after the lapse of one year.

(b) The Chairman of the Board of Architectural Education shall be *ex officio* a member of the Council.

Other Members of the Council.

11. (a) There shall be six members of the Council in addition to the office-bearers referred to in section 5 (2) of the principal Law, and one of such members shall be the Chairman of the Board of Architectural Education. Only Corporate Members shall be eligible for election to these posts.

(b) At least two of the remaining five members of the Council shall be Associates.

Eligibility to vote.

12. Only Corporate Members shall be entitled to vote at the election of the foregoing officers and members of the Council.

Representation of Non-Corporate Members.

13. (a) Registered Members and Student Members shall be entitled to elect one Registered Member and one Student Member respectively to represent them on the Council.

(b) Such Members shall be entitled to have notice of Council meetings and to participate, but not to vote, thereat. They shall not be present at or participate in any disciplinary inquiry or any discussion of any matter relating thereto.

14. A Member of the Council shall cease to hold office if he ceases to be a Member of the Institute or if by letter addressed to the President or the Honorary Secretary he intimates his desire to resign his office.

Vacation
of office.

15. (a) In the event of the death or vacation of office of the President, the Senior Vice-President, the Honorary Secretary or the Honorary Treasurer, such vacancy shall be filled by the Senior Vice-President, the Vice-President, the Honorary Assistant Secretary or the Honorary Assistant Treasurer, as the case may be, until the next Council takes office.

Casual
Vacancies.

(b) In the event of the death or vacation of office of any other member of the Council, or any vacancy occurring by reason of the operation of Regulation 15 (a) or otherwise, the Council shall appoint a Member to such office.

(c) In calculating the period during which a Member has held any particular office, for the purpose of the operation of Regulations 8, 9 and 10, the period during which such Member has held such office by reason of the operation of this Regulation shall be disregarded, and he shall be deemed to have continued to hold the office if any, previously held by him for the remainder of the term of office of the Council.

16. (a) The Council shall meet once each month, and the last of such meetings shall be held before the 31st day of January. The dates of such monthly meetings shall, as far as possible, be fixed at the first meeting of the Council.

Meetings of
the Council.

(b) An extraordinary meeting of the Council shall be summoned by the Honorary Secretary if directed by the President and upon receipt of a written requisition signed by at least four members of the Council, to consider any matter specified by the President or in such requisition. At least 48 hours notice shall be given to all the members of the Council, of the date, time and venue of such meeting and the business to be transacted thereat.

(c) The quorum for a meeting of the Council shall be six members (excluding the Non-Corporate members).

17. (a) Any two Corporate Members may nominate any qualified Corporate Member for election to any office in the Council, other than that of President and immediate Past President.

Nominations.

(b) Any two Registered Members and any two Student Members may nominate any Registered Member and any Student Member, respectively, for election to the Council in terms of Regulation 13.

(c) Such nominations shall be in writing, and shall be signed by the proposer and seconder, and shall contain a declaration signed by the candidate that he is qualified for election in terms of the relevant Regulations and that he consents to serve on the Council if elected.

(d) Such nominations shall be delivered to the Honorary Secretary on or before the 15th day of January.

(e) The Council may by resolution at its last monthly meeting nominate one candidate for each of the offices in the Council, other than that of President and immediate Past President. The Council shall not be obliged so to nominate candidates, and may nominate for some only of such offices, and refrain from nominating for other offices. Any such nomination shall be invalid unless the candidate has previously or within two weeks of such nomination made and signed a declaration that he is qualified for election in terms of the relevant Regulations and that he consents to serve on the Council if elected.

Elections.

18. (a) The notice of the Annual General Meeting shall include a list of all the candidates duly nominated in terms of Regulation 17.

(b) No Member shall be entitled to vote unless all fees and subscriptions due from him in respect of that calendar year have previously been paid.

(c) Voting shall be by secret ballot and shall be the first item on the Agenda of the Annual General Meeting.

(d) The preparation and issue of ballot papers, the provision of ballot boxes, and the counting of votes shall be the responsibility of the Senior Vice-President (President-Elect), whose decision in regard to the validity of any nomination paper, the eligibility of any candidate and the right of any Member to vote, shall be final. He may appoint not more than two Fellows, who are not candidates for any office, to assist him.

(e) One candidate may be nominated for more than one office, but if elected to one office, votes cast for him in respect of any other office shall be ignored. In applying this rule, votes cast for senior Vice-President, Vice-President, Honorary Secretary, Honorary Assistant Secretary, Honorary Treasurer, Honorary Assistant Treasurer and other offices shall be counted in that order.

Financial year.

19. The financial year of the Institute shall be from the 1st day of January to the 31st day of December.

Term of Office of Council.

20. The members of the Council shall hold office from the date of the Annual General Meeting at which they were elected until the date of the Annual General Meeting at which their successors are elected.

Annual General Meeting and other General Meetings.

21. (a) The Annual General Meeting of the Members of the Institute shall be held on some date in February fixed by the Council. The Agenda of the Annual General Meeting shall include,—

(i) the election of the officers and members of the Council;

(ii) the adoption of the Annual Report and Audited Statement of Accounts for the preceding year; and

(iii) any other business of which due notice has been given.

(b) At least ten days notice shall be given to all Members of the date, time and venue of the Annual General Meeting and of the General Meetings.

(c) If the Annual General Meeting is not held in February, a special General Meeting of the Members of the Institute may be summoned in the manner fixed by regulation 22 for the purpose of summoning the Annual General Meeting and of providing for the conduct of all business thereat.

(d) The Council shall cause to be held at least three General Meetings of the Members of the Institute, in addition to the Annual General Meeting.

22. (a) A Special General Meeting of the Members of the Institute shall be summoned by the Honorary Secretary if directed by the President or upon receipt of a written requisition signed by at least fifteen corporate Members, to consider any matter specified by the President or in such requisition.

Special
General
Meeting.

(b) At least 3 days notice shall be given to all Members of the date, time and venue of such meetings, and the nature of the business to be transacted thereat. Such notice may be given by means of a notification in two daily newspapers.

23. Where notwithstanding the receipt of a written requisition as provided for in regulation 16 (b) or 22 (a) if the Honorary Secretary fails to summon, within four days, an extraordinary meeting of the Council or fails to summon, within seven days, a Special General Meeting of the Members of the Institute, the requisitionists themselves may summon such meeting, giving the requisite notice of the date, time and venue thereof and the nature of the business to be transacted thereat.

Special
provisions for
convening
meetings.

24. (a) The President shall preside at all meetings of the Members of the Institute ; in his absence the immediate Past President, the Senior Vice-President or the Vice-President, or in their absence, a member of the Council appointed by the Members present, shall preside.

Presiding
at Meetings.

(b) The quorum for a meeting of the Members of the Institute shall be one-fourth of the total number of Corporate Members. If from within half an hour from the time appointed for the meeting a quorum is not present the meeting, if convened upon the requisition of members, shall be dissolved ; in any other case it shall stand adjourned to the same day in the next week, at the same time and place, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting the members present shall be a quorum. The venue of such adjourned meeting may be altered by the Honorary Secretary, if directed so to do by the President, but in such event at least 3 days notice thereof shall be given to all members.

(c) Non-Corporate Members may be present and participate at all meetings of the Members of the Institute, but shall not save as provided in Regulation 13 vote at such meetings.

Appointment
of Boards, etc.

25. (a) The Council shall appoint a Board of Architectural Education, and may appoint such other Boards or Committees, for the purpose of advising and assisting the Council upon specific matters connected with the objects of the Institute or the functions of the Council as the Council may think fit.

(b) The Board of Architectural Education shall deal with the education of Students, in Architecture, the conduct of examinations and all matters connected therewith. The President shall be an *ex officio* member of the Board.

(c) The Council may delegate to the Board of Architectural Education the conduct of courses of study for the qualifying examinations for membership of the Institute and the conduct of such examinations.

Annual
Award of
Gold Medal.

26. The Council may award a Gold Medal every year for the best contribution to the furtherance of Architecture completed during that year, and may appoint a Board of Judges to conduct a competition each year for the said Gold Medal.

Common Seal.

27. (a) The Common Seal of the Institute shall be of such shape, size and design as the Council may by resolution determine.

(b) The Council shall be responsible for the safe custody of such Seal. The Seal shall be affixed to such certificates, deeds and documents, in the presence of such two of its officers, as the Council may authorize from time to time by resolution, and such officers shall attest the affixing thereof.

FIRST SCHEDULE

SUBSCRIPTIONS AND FEES

	Entrance	Annual Subs.	Pract. Fees
Fellow ..	Rs. 150	Rs. 150	Rs. 150
Associate ..	100	100	100
Honorary Members ..	Nil	Nil	Nil
Registered Members ..	50	50	50
Student Members ..	25	25	25
Subscriber ..	200	200	Nil

SECOND SCHEDULE

QUALIFYING EXAMINATIONS

	Qualifying Examination
Associate ..	Parts I, II and III—Sri Lanka Institute of Architects Examination.
Registered ..	Professional Practice Examinations of the Sri Lanka Institute of Architects.
Student ..	Sri Lanka Institute of Architects Examination.